
CAMP RAMSBOTTOM

Parent/Guardian Handbook

Drop-off & Pick-up from Camp

- Drop-off campers between 8:00 and 8:45 am to avoid the congestion caused by Camp busses.
- Campers arriving after 9:00 am or through an alternate form of transportation than normal must sign in at the office with an accompanying adult.
- Pick-up time is between 4:05 and 4:45 pm. This will allow busses to leave Camp at 4:00 pm. Campers being picked up will not be dismissed until after 4:05 pm.

Early Dismissal

- Parents/Guardians requesting early dismissal must send a note to the office. A phone call follow-up is also recommended.
- You must sign your child out at the office before leaving Camp.
- We recommend that early dismissals be scheduled between 12:30 and 1:30 pm. However, the **early pick-up time must be before 3:00 pm.**

Bussing

- Camp Ramsbottom will provide supervision on every bus but NOT at every bus stop. Parents/Guardians are expected to supervise their children until they board the bus and must be at the bus stop when they return from camp.
- Campers must arrive and return home on the same bus.
- Campers must also arrive and depart from Camp by the same transportation method.
- Bus pick-ups start at 8:15 am and busses return at approximately 4:15 pm.
- Bus Rules:
 - The bus driver is in charge of the bus and the campers;
 - Campers need to obey the driver and counselors at all times;
 - Campers must be on time, the bus will not wait for anyone;
 - Everyone must wait in the designated area until given permission to approach the bus;
 - Campers must take the seat assigned to them and not cut in line. Campers may not change seats once seated;
 - Do not open windows without permission;
 - Keep hands and all other objects inside the bus;
 - No eating or drinking on the bus;
 - Use indoor voices even when on the bus; and
 - The right of all campers to ride on the Camp busses is a condition of good behavior and observance of the Camp and bus rules. Campers who fail to adhere to these rules will be reported to the Camp administration and bus privileges could be suspended.



Visitors' Policy

Non-campers may enter campgrounds only when escorted by a member of the Camp staff. Visitors must report directly to the Office to register and must leave a driver's license and car keys at the Office while on the campgrounds.

What to Bring/Wear

Towel, bathing suit, sunscreen & insect repellent (lotion preferable to spray), water bottle, and appropriate footwear (e.g. sneakers not flip flops).

Please write camper's name on all personal items.

Bring as little money as possible to Camp.

If inclement weather is forecasted, campers should bring rain gear.

What not to Bring

Hand-held games, toys, MP3 players, collectible cards, sports equipment, or phones (campers who need to call a parent/guardian should come to the Office).

Food (Lunch/Trading Post)

Camp Ramsbottom no longer provides lunch as a part of the registration fee. However, lunches may be purchased in advance for a fee of \$25 per session upon registration.

Do not send your child with a hot lunch – we do not have a way to heat up lunches at Camp, so ALL lunches will be served cold.

Special Activities

Activities including Campfires and Awards Ceremonies are held through the camp season. Notices and permission slips will be sent home with details and information in advance of the activity. Please note: Campfires will include an additional nominal fee.

Information on special theme weeks and dress-up days will be sent home with your camper in advance of the planned event and/or through verbal announcements at Camp and from bus captains/drop-off counselors.

Weather (Rainy Days/Severe Weather)

- Rainy Days:
 - Camp is held rain or shine – but campers must bring rain gear.
- Severe Weather:
 - If we have advance notice of severe weather approaching the Rehoboth area, campers will be moved to the registration areas and remain there until the storm has passed. The registration areas are: the pavilion by the pool, the games shelter, and the large party tents in the main field.
 - In case of a quick hitting summer storm, campers and staff will report to the nearest shelter and remain there until the storm passes. All of the activities have a shelter from the elements.
 - For the safety of our campers and their parents/guardians, we do not permit campers to move about Camp during a storm, therefore, we ask that you wait to pick them up until the storm is over.

Lost & Found

Found items are placed on the fence surrounding the pool for a week. After a week, items will be removed from the fence and brought to the girls' locker room.

Health Policy (Illness/Injury/Medication)

- Camp Ramsbottom is equipped to care for children who are in good health. Children should not attend Camp if they exhibit any of the following symptoms:
 - Fever of 100°F or more;
 - Vomiting or diarrhea;
 - Severe nasal or eye discharge;
 - An unidentified rash;
 - A contagious disease (e.g.: chicken pox, measles, lice, ringworm)
 - If a child is prescribed antibiotics, the child must be on that medication for at least 24 hours before returning to Camp. If your child has a communicable disease, please notify the Camp office as soon as possible. If a child becomes ill at Camp, parents/guardians will be contacted to make necessary arrangements to pick-up their child.

- Your child can return to Camp when:
 - Their temperature is consistently below 100°F for 24 hours without medication;
 - An infection has been diagnosed and your child has been on antibiotics for 24 hours;
 - It has been 24 hours since the last episode of vomiting or diarrhea;
 - Nasal or eye discharge has subsided;
 - Their rash has subsided, or a physician has determined it is not contagious;
 - Head lice/nits have been treated and there is no sign they remain;
 - Ringworm has been treated and covered.
- Injuries:
 - The Camp nurse will treat routine scrapes and cuts. In all cases of serious illness or accident the Camp nurse will contact the parent/guardian. In the event they cannot be reached the signed authorization on the child's health form will allow the Camp to secure proper treatment. Injuries requiring rescue service and medical attention will be the responsibility of the parent/guardian.
- Medication Policy:
 - All medications that must be administered during Camp hours require written permission from the parent and written instructions from the physician or dentist.
 - All medications are kept in the nurse's office and must be in the original prescription bottle, clearly labeled with the camper's name, date, and the amount and frequency of dosage.
 - Under no circumstances are campers allowed to administer their own medications.
- In the unlikely event of a widespread medical or other problem at Camp, written notifications will be sent home with your camper within 24 hours.

Behavior (Camp rules/Anti-Bullying)

- Camp Rules:
 - NO hitting, pushing, shoving, kicking or any other type of contact is allowed between members – report any incident to the nearest counselor.
 - NO throwing of anything, except balls or other sports equipment during games, sticks and stones must stay on the ground.
 - NO swearing!
 - NO cell phones are allowed at camp.
 - NO bringing home of any insects, animals, or aquatic life from camp.
 - DO show respect for others.
 - DO stay with your group at all times - stay on the paths and never wander off by yourself or leave camp property.
 - DO send your child with adequate drinks each day. It can be hot at camp, we do have water fountains but most children prefer to have drinks from home.
 - DO listen to counselors/follow directions.
 - DO be on time – for lunch, tribe lines and assemblies.
 - DO help keep Camp clean – use the designated trash barrels.
 - DO play safely and fairly.
- Anti-Bullying:
 - Children are entitled to a pleasant camp experience, therefore, Camp Ramsbottom cannot serve children who display chronic disruptive behavior. Such behavior is defined as physical or verbal bullying that may involve but is not limited to behavior that:
 - Requires constant attention from the staff,
 - Inflicts physical or emotional harm on other children,
 - Abuses the staff, and/or
 - Ignores or disobeys the rules that guide behavior during the day at Camp.
 - If a child cannot adjust to the camp setting and behave appropriately, then the child may be suspended from Camp. All reasonable efforts will be made to help children adjust to camp and have an enjoyable experience.