



**BOYS & GIRLS CLUB
OF PAWTUCKET**

CAMP RAMSBOTTOM

Rental Agreement

Organization: _____ Telephone #: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Person: _____ Title: _____

Phone #: (____) _____ Fax Number: (____) _____

Person in Charge*: _____ Title: _____

Phone #: (____) _____ Fax Number: (____) _____ *Please see below for responsibilities.

Rental Information:

Outing Date: _____ Arrival Time: _____ Departure Time*: _____

Number in Party: _____ *Must be by 5:00 pm

Rental Fee:

Under 200 persons: \$10.00 each

First 200 persons: \$9.00 each

Plus:

Persons 201-300: \$8.00 each

Persons 301-400: \$7.50 each

Persons 401-500: \$7.00 each

Persons 501-600: \$6.50 each

Call for pricing for more than 600 persons

The following activities are available for an additional fee of \$200/hr. for a minimum of two hours:

- Climbing Wall
- Miniature Golf
- Petting Zoo
- Face Painting (\$100/hr.)

Rental Fee Includes:

- Softball Field
- Volleyball Court
- Tennis Courts
- Covered Pavilion
- Horseshoes
- Basketball
- Picnic Tables
- Outdoor Swimming Pool (open from 12-4 pm) *Extra hours available for a fee*

Staffing Includes:

- Parking Attendant(s)
- Restroom Matron
- Cleanup Crew
- Lifeguards (*as necessary*)

Please note:

- We **do not** guarantee exclusive use of facility to groups under 300.
- A \$500 deposit is required to reserve the site. Deposit is non-refundable.
- All groups must supply their own Certificate of Insurance, naming the Boys & Girls Club of Pawtucket and Camp Ramsbottom as additionally insured.
- Number in party is determined by guaranteed food count with the caterer.
- We have three recommended caterers; *any other food brought onto the premises must be approved in advance*. Menus for the recommended caterers are available at the following websites:
 - B & M Catering – www.clambakeco.com
 - Russell Morin Fine Catering - www.morins.com
 - Smokey's Longhorn Catering – www.smokeyscli.com

Please turn over →

- All beer, wine and other liquor must be dispensed by a licensed caterer. Caterer must supply proof of liquor liability insurance, and provide a Certificate of Insurance, naming the Boys & Girls Club of Pawtucket and Camp Ramsbottom as additionally insured.
- If you would like to cook on site, a large gas grill may be rented for \$85.00 – all cooking utensils (spatulas, tongs, etc.) must be brought in by the renting group.
- Balance must be paid the day of your outing.
- All departure times must be before 5:00 pm.
- Person in charge of function must be the last person to leave premises.
- Egg Toss contests **are not** permitted.
- **No Glass Bottles. No Pets Allowed. No Smoking.**
- All groups using Camp Ramsbottom are advised to provide an adult with a CPR and FIRST AID certification from a nationally recognized provider.
- The group's certified first aid person will be responsible for emergency treatment, supplies and arranging emergency transportation if necessary.
- Rental groups are also advised to have names, addresses, emergency contact numbers, and allergy restrictions for all participants.
- No minors are allowed on-site without a parent or guardian.
- The person in charge of the group is responsible for supervision and the behavior of the group participants.
- Any certified activity operated by the Camp Staff will have its rules posted. Those regulations will be enforced by the Camp's activity staff. The activities (pool, petting zoo, climbing wall, and games pavilion) are only operated by Camp Staff.

I understand the terms above and have enclosed the necessary deposit and certificate(s) of insurance.

Signature

Title

Date

Please return this form and certificate(s) of insurance to:

Amy E. Gravell
Boys & Girls Club of Pawtucket
One Moeller Place
Pawtucket, RI 02860

If you have any questions, please contact Amy Gravell, Development Officer, at 401.722.8840 or agravell@bgcpawt.org.

For Office Use Only

- Tour Scheduled for: ___/___/_____
- Deposit Received on: ___/___/_____ Check #: _____
- Company Certificate of Insurance Received
- Catering Certificate of Insurance Received (*if applicable*) - Name of Caterer: _____
- Additional Activities Requested:

<input type="radio"/> _____ hrs climbing wall	<input type="radio"/> _____ hrs petting zoo	<input type="radio"/> Grill rental
<input type="radio"/> _____ hrs mini golf	<input type="radio"/> _____ hrs face painting	<input type="radio"/> _____ hrs extra pool
- Final Invoice Delivered on: ___/___/_____
- Final Payment Received on: ___/___/_____