



**BOYS & GIRLS CLUB  
OF PAWTUCKET**

**CAMP RAMSBOTTOM**

**Rental Agreement**

Organization: \_\_\_\_\_ Telephone #: ( \_\_\_\_ ) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: ( \_\_\_\_ ) \_\_\_\_\_ Fax Number: ( \_\_\_\_ ) \_\_\_\_\_

Person in Charge\*: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: ( \_\_\_\_ ) \_\_\_\_\_ Fax Number: ( \_\_\_\_ ) \_\_\_\_\_ \*Please see below for responsibilities.

**Rental Information:**

Outing Date: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Departure Time\*: \_\_\_\_\_

Number in Party: \_\_\_\_\_ \*Must be by 5:00 pm

**Rental Fee (50 person minimum):**

*Under 200 persons: \$10.00 each*

**First 200 persons: \$9.00 each**

**Plus:**

- Persons 201-300: \$8.00 each
- Persons 301-400: \$7.50 each
- Persons 401-500: \$7.00 each
- Persons 501-600: \$6.50 each

*Call for pricing for more than 600 persons.*

*The following activities are available for an additional fee of \$200/hr. for a minimum of two hours:*

- Climbing Wall
- Miniature Golf
- Petting Zoo
- Face Painting (\$100/hr.)

**Rental Fee Includes:**

- Softball Field
- Volleyball Court
- Tennis Courts
- Covered Pavilion
- Horseshoes
- Basketball
- Picnic Tables
- Outdoor Swimming Pool (open from 12-4 pm) *Extra hours available for a fee*

**Staffing Includes:**

- Parking Attendant(s)
- Restroom Matron
- Cleanup Crew
- Lifeguards (*as necessary*)

**Please note:**

- We **do not** guarantee exclusive use of facility to groups under 300.
- A \$500 deposit is required to reserve the site. Deposit is non-refundable.
- All groups must supply their own Certificate of Insurance, naming the Boys & Girls Club of Pawtucket and Camp Ramsbottom as additionally insured.
- Number in party is determined by guaranteed food count with the caterer.
- We have three recommended caterers; *any other food brought onto the premises must be approved in advance*. Menus for the recommended caterers are available at the following websites:
  - B & M Catering – [www.clambakeco.com](http://www.clambakeco.com)
  - Russell Morin Fine Catering - [www.morins.com](http://www.morins.com)
  - Smokey's Longhorn Catering – [www.smokeyscli.com](http://www.smokeyscli.com)

- All beer, wine and other liquor must be dispensed by a licensed caterer. Caterer must supply proof of liquor liability insurance, and provide a Certificate of Insurance, naming the Boys & Girls Club of Pawtucket and Camp Ramsbottom as additionally insured.
- If you would like to cook on site, a large gas grill may be rented for \$85.00 – all cooking utensils (spatulas, tongs, etc.) must be brought in by the renting group.
- Balance must be paid the day of your outing.
- All departure times must be before 5:00 pm.
- Person in charge of function must be the last person to leave premises.
- Egg Toss contests **are not** permitted.
- **No Glass Bottles. No Pets Allowed. No Smoking.**
- All groups using Camp Ramsbottom are advised to provide an adult with a CPR and FIRST AID certification from a nationally recognized provider.
- The group's certified first aid person will be responsible for emergency treatment, supplies and arranging emergency transportation if necessary.
- Rental groups are also advised to have names, addresses, emergency contact numbers, and allergy restrictions for all participants.
- No minors are allowed on-site without a parent or guardian.
- The person in charge of the group is responsible for supervision and the behavior of the group participants.
- **Children who cannot swim MUST be accompanied IN the pool by a parent or guardian.**
- Any certified activity operated by the Camp Staff will have its rules posted. Those regulations will be enforced by the Camp's activity staff. The activities (pool, petting zoo, climbing wall, and games pavilion) are only operated by Camp Staff.

**I understand the terms above and have enclosed the necessary deposit and certificate(s) of insurance.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Please return this form and certificate(s) of insurance to:**

Bob Withers  
Boys & Girls Club of Pawtucket  
One Moeller Place  
Pawtucket, RI 02860

If you have any questions, please contact: Bob Withers, Director of Adult Programs & Properties, at 401.722.8840 or bwithers@bgcpawt.org.

**For Office Use Only**

- Tour Scheduled for: \_\_\_\_/\_\_\_\_/\_\_\_\_
- Deposit Received on: \_\_\_\_/\_\_\_\_/\_\_\_\_      Check #: \_\_\_\_\_
- Company Certificate of Insurance Received
- Catering Certificate of Insurance Received (*if applicable*) - Name of Caterer: \_\_\_\_\_
- Additional Activities Requested:
 

<input type="radio"/> ____ hrs climbing wall	<input type="radio"/> ____ hrs petting zoo	<input type="radio"/> Grill rental
<input type="radio"/> ____ hrs mini golf	<input type="radio"/> ____ hrs face painting	<input type="radio"/> ____ hrs extra pool
- Final Invoice Delivered on: \_\_\_\_/\_\_\_\_/\_\_\_\_
- Final Payment Received on: \_\_\_\_/\_\_\_\_/\_\_\_\_